

SPARTA SUMMER ARTS WORKSHOP

Sparta Middle School
350 Main Street
Sparta, New Jersey 07871

Reference Form for Prospective Teaching Assistants

Name of Applicant: _____

To the Referee:

The applicant named above has applied to the Sparta Summer Arts Workshop for the position of Teaching Assistant. Your input would be invaluable to our assessment of this candidate's qualifications for the assignment. Please rate (circle the descriptors) and comment on this person's character in the areas that you feel knowledgeable. Thank you in advance for your time and effort.

Academic Performance	Weak	Fair	Good	Excellent	N/A
Leadership Skills	Weak	Fair	Good	Excellent	N/A
Attitude	Weak	Fair	Good	Excellent	N/A
Communication Skills	Weak	Fair	Good	Excellent	N/A
Initiative/Motivation	Weak	Fair	Good	Excellent	N/A
Responsibility	Weak	Fair	Good	Excellent	N/A
Persistence	Weak	Fair	Good	Excellent	N/A
Personality/Rapport	Weak	Fair	Good	Excellent	N/A
Helpful/Supportive	Weak	Fair	Good	Excellent	N/A
Organizational Skills	Weak	Fair	Good	Excellent	N/A

Other (any other comments you feel would assist in the evaluation of this candidate):

Referee's Signature

Please print your name

Your position/Name of Organization: _____

May we contact you? Yes No

If yes, please cite the preferred form of communication and the number and/or address:

Phone / Cell / e-mail: _____

Please return to the address listed above.

Thank you again for you time and effort,

The Sparta Summer Arts Directors and Board of Trustees